

## Studio Rental Information

Winter Dance Company Studio facility is **fully equipped with mirrors, wood flooring, heating and air-conditioning, television(s), WI-FI, DVD player and sound equipment that is compatible with phones/iPod/iPad. There are 20 folding chairs, two 8-foot tables, and one 6-foot table.** The Studio facility may be used for group and private classes, rehearsals, auditions, birthday parties, fitness sessions, photo shoots and many other events/activities...

**Food and drinks are allowed with Management Approval.** Smoking or the use of alcoholic beverages is not permitted within 20 feet of the facility. There is private parking, however, security is NOT provided.

### **SPECIFICATIONS AND RATES:** *(includes set up/break down time)*

2 – 4 hours @ \$35 per hour

5-8 hours @ \$30 per hour

9 hours or more: Speak with management

On-going rental: Speak with management

### **BOOKING AND PAYMENT:**

Space may be booked in person or via email. A security deposit of \$200 is due at the time of booking. The security deposit that we hold will not be charged without you being notified first. If the space is left in the same condition that it was rented, you will receive your FULL deposit. **Full payment must be received one week prior to the rental date.** Payment may be made via check payable to *WDC*, cash, debit/credit card, or money order). There will be a \$35 NSF charge for all returned checks. **Renter must cancel (via email or in writing in person) 48 hours in advance in order to receive a full refund.** **There will be no refunds if cancellation is less than 48 hours of the event.**

**For availability, please call 225.650.5841.**

# STUDIO RENTAL REQUEST & AGREEMENT

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Rental Date(s): \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
Event Description: \_\_\_\_\_

**Food and drinks are allowed with Management Approval.** Smoking or the use of alcoholic beverages is NOT permitted within 20 feet of the studio. There is private parking but no security is provided.

**SPECIFICATIONS AND RATES:** *(includes set up/break down time)*

2 - 4 hours @ \$35 per hour  
5-8 hours @ \$30 per hour  
9 hours or more: Speak with management

**BOOKING AND PAYMENT:**

Space may be booked in person or via email. A security deposit of \$200 is due upon booking the rental. The security deposit that we hold will not charge you without notifying you first. If the space is returned in the same condition it was rented in you will receive your entire deposit. **Full payment must be received one week prior to the rental date.** Payment may be made via check payable to WDC, cash, debit/credit card, or money order). There will be a \$35 NSF charge to all returned checks. **Renter must cancel (via email or in writing in person) 48 hours in advance in order to receive a full refund. There will be no refunds if cancelled less than 48 hours of the event.**

In submitting and signing this agreement, I certify I have read, understand and will abide by the facility rules and regulations set forth. Renter hereby agrees to hold WDC, its officers and employees free and harmless from any loss, damage, liability, cost or expense that may arise during and related in any way by the use and occupancy of said facility, to the extent such loss, damage, liability, cost or expense arise out of negligent acts or omissions of the Renter or their students. A security deposit of \$200 is due upon booking the rental. The security deposit that we hold will not be charged without you being notified first. If the space is left in the same condition that it was rented, you will receive your entire deposit. I, the undersigned, or the company I represent, will be responsible for any damages sustained to the facility. Any lost equipment or damages sustained to WDC property shall be compensated within seven (7) days. I understand that I must cancel (via email or in writing in person) 48 hours in advance in order to receive a full refund. There will be no refunds if cancelled less than 48 hours of the event. In the unlikely event that WDC has to cancel this reservation, I will receive a FULL refund.

***Signing this agreement assumes full knowledge and acceptance of the above terms:***

Renter's Signature \_\_\_\_\_ Renter's Printed Name \_\_\_\_\_

Contract Date: \_\_\_\_\_